[Date]

Dear [Name of Selection Committee or Appropriate Title],

It is with great enthusiasm that I, as President of the [Name of Chapter], write this letter in strong support of **[Candidate Name]** for the role of **Chair of the 2027 Conference** for our organization.

Over the past [number] years, [Candidate Name] has demonstrated exceptional leadership, dedication, and vision in service to our Chapter and to the broader mission of the [Organization]. Some of the qualities that make [him/her/them] an outstanding choice include:

* **Proven organizational ability**: [Candidate Name] has successfully led [mention specific programs, committees, or initiatives], showing a capacity to plan, coordinate, and follow through even under tight deadlines.
* **Strong collaborative style**: [He/She/They] works well with a wide variety of stakeholders — from volunteers and staff to external partners — and consistently fosters a positive, inclusive, and productive environment.
* **Strategic insight & creativity**: [His/Her/Their] ideas for past events have shown not only attention to detail but also ambition in raising the quality, reach, and impact of our Conference offerings.
* **Commitment to excellence**: Throughout [his/her/their] service, [Candidate Name] has demonstrated reliability, high standards, and the motivation to ensure that every aspect of programming is well-executed and meaningful for participants.

Given these strengths, I am confident that [Candidate Name] has both the experience and the character to lead the planning, execution, and success of the 2027 Conference. Under [his/her/their] Chairmanship, I expect the conference will be well organized, engaging, and will leave a lasting, positive legacy for all involved.

On behalf of the [Name of Chapter] Board and membership, I wholeheartedly endorse [Candidate Name] as the best candidate for Chair of the 2027 Conference, and I urge you to select [him/her/them] for this important role.

Thank you for considering this recommendation. Please feel free to contact me at [phone number] or [email address] if you would like to discuss [Candidate Name]’s qualifications further.

Sincerely,

[Your Name]  
President, [Name of Chapter]  
[Contact Information]